



TOWN OF TYNGSBOROUGH
Capital Asset Management Committee

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Capital Asset Management Plan
FY2011 through FY2015

Attached is the proposed Capital Asset Management Plan for Fiscal Year 2011 through Fiscal Year 2015.

The Capital Asset Management Committee (CAMC) has met to update the Town's 5-Year Capital Asset Management Plan. The members of the committee are: Selectman Rich Lemoine, School Committee member Jeffrey Hunt, Finance Committee member Jacqueline Schnackertz, Town Accountant Jacquelyn Cronin, and Town Treasurer Kerry Colburn-Dion. Town Administrator Michael P. Gilleberto has also participated as a resource and adjunct member to the committee.

The Committee was asked to review and identify items for funding in accordance with the recommendation of the Strategic Financial Planning Committee that the Town pursue a one-time capital exclusion of an amount up to \$800,000. Projects were selected based on the balance of critical need and financial constraints. The Committee will review all items again next year with town and school officials to determine if any changes are needed.

Based on its review, the CAMC recommends the following items be funded for FY 2011:

Fire Command Car	\$40,000
Highway Dump Truck	\$130,000
Highway wash station completion	\$100,000
School Technology Plan	\$100,000
School Paving	\$80,000
Middle School Bleachers	\$80,000
HS Pierce Bleachers	\$125,000
Town Technology	\$25,000
Town Road Plan	\$100,000

The cost of these items totals \$780,000 which is proposed to be funded through a one-time capital exclusion, subject to Town Meeting appropriation and ballot approval.

The Town has traditionally funded capital investments at approximately \$200,000 annually. The Committee recommends that \$228,100 be appropriated from the Capital Asset Stabilization Fund for FY 2011 to pay debt service on capital items that have been approved in prior years. The Capital Asset Stabilization Fund currently has a balance of \$241,000.

The Town must continue to be diligent with its capital planning efforts for buildings, equipment, and infrastructure. Sound planning will benefit the health, safety, and productivity of our citizens, school children, and employees for years to come.

**Town of Tyngsborough
Capital Asset Management Plan
Recommendations - FY 2011 -2015**

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Dept	Tracking #	Description	Requested Total Cost	FY11 Recommended Amount	Comprehensive Recommended Amount	FY
Police	210-14-01	Building Addition	\$106,380		\$106,380	2014
Fire	220-11-01	Fire Station #2 - replace	\$2,500,000		\$2,500,000	2012
	220-11-02	Car #1 - replace	\$40,000	\$40,000	\$40,000	2011
	220-12-01	Engine #7 - replace	\$400,000		\$400,000	2012
	220-14-01	Turn Out Gear	\$52,000		\$52,000	2014
			\$2,992,000		\$2,992,000	
Highway	425-11-01	Dump Truck w/plow,sander,wing - replace	\$127,000	\$130,000	\$130,000	2011
	425-11-02	Highway Wash Station - Phase II Completion	\$80,000	\$100,000	\$100,000	2011
	425-12-01	Pick-up Truck - replace	\$50,000		\$50,000	2012
	425-13-01	6-wheel Dump Truck with Sander - replace	\$127,000		\$127,000	2013
	425-14-01	Brush and Wood Chipper - replace	\$51,000		\$51,000	2014
	425-15-01	Pick-up Truck w/plow - replace	\$50,000		\$50,000	2015
			\$485,000		\$508,000	
School	300-01	Technology Upgrade Plan - System Wide	\$505,900	\$100,000	\$505,900	2011-2015
	300-02	Paving Plan - System Wide	\$425,000	\$80,000	\$425,000	2011-2015
	300-11-03	Windows - MS	\$400,000		\$400,000	2012
	300-11-04	Bleachers - Gym MS	\$80,000	\$80,000	\$80,000	2011
	300-11-05	Bleachers - Pierce Field HS	\$125,000	\$125,000	\$125,000	2011
	300-11-06	Athletic (Softball) Field - MS/HS	\$115,000		\$115,000	2012
	300-12-03	Pick-up Truck - replace	\$35,000		\$35,000	2012
	300-12-04	Generator - MS	\$60,000		\$60,000	2012
	300-12-05	Auditorium Refurbish - Norris Road Complex	\$300,000		\$300,000	2012
	300-12-06	Ceiling Refurbish - MS	\$150,000		\$150,000	2012
	300-12-07	Replace Flooring - HS Caf&/Library/Modulars	\$100,000		\$100,000	2012
	300-13-03	Windows - ECC	\$250,000		\$250,000	2013
	300-13-04	Generator - ECC	\$60,000		\$60,000	2013
	300-13-05	Concessions/Restrooms - Pierce Field - HS	\$185,000		\$185,000	2013
	300-14-03	Roof Replacement - HS Modulars	\$200,000		\$200,000	2014
	300-14-04	Restrooms - MS	\$100,000		\$100,000	2014
	300-14-05	HVAC - ECC	\$300,000		\$300,000	2014
	300-14-06	Ceiling Asbestos - MS	\$250,000		\$250,000	2014
	300-15-03	Roof Replacement - HS	\$3,200,000		\$3,200,000	2015
			\$6,840,900		\$6,840,900	
Selectmen		Technology - Town Wide		\$25,000	\$25,000	2011
		Town Road Plan - Town Wide		\$100,000	\$100,000	2011
			\$0	\$125,000	\$125,000	
Debt		Payoff some existing non-exempt debt	\$228,100	\$228,100	\$228,100	2011
		Total Request	\$10,652,380	\$1,008,100	\$10,800,380	

**Town of Tyngsborough
Capital Asset Management Plan
Recommendations - FY 2011 -2015**

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				FY11	Comprehensive	FY
		Total Capital Recommendations (from page 1)		\$1,008,100	\$10,800,380	
		Available Funds:				
		Amount available in Capital Stabilization Fund		\$241,000	\$241,000	
		Amount available in Highway Fund		\$900	\$900	
		Total Available Funds		\$241,900	\$241,900	
		FY11 Funding Recommendation				
		1) Fund debt from Available Funds		\$228,100		
		2) Capital Exclusion Referendum before 9/15/10		\$780,000		
				\$1,008,100		
Town Meeting Vote	Ballot Vote	Comprehensive (includes capital exclusion referendum)				
ATM 2010		1) Paydown FY11 non-exempt debt			\$228,100	
ATM 2010	by 9/15/10	2) Capital Exclusion for Fire Incident Command Car			\$40,000	
ATM 2010	by 9/15/10	3) Capital Exclusion for Highway Dump Truck			\$130,000	
ATM 2010	by 9/15/10	4) Capital Exclusion for Highway Wash Station Phase II			\$100,000	
ATM 2010	by 9/15/10	5) Capital Exclusion for School Technology Upgrade			\$100,000	
ATM 2010	by 9/15/10	6) Capital Exclusion for School Paving Plan			\$80,000	
ATM 2010	by 9/15/10	7) Capital Exclusion for Middle School Gym Bleachers			\$80,000	
ATM 2010	by 9/15/10	8) Capital Exclusion for Pierce Field HS Bleachers			\$125,000	
ATM 2010	by 9/15/10	9) Capital Exclusion for Town Wide Technology			\$25,000	
ATM 2010	by 9/15/10	10) Capital Exclusion for Town Road Plan			\$100,000	
					\$1,008,100	2011
ATM 2011		11) Fund or Borrow \$ for FY12 items				
	2011	<i>Debt or Capital Exclusion on ballot in 2011</i>			\$4,379,250	2012
ATM 2012		12) Fund or Borrow \$ for FY13 items				
	2012	<i>Debt or Capital Exclusion on ballot in 2012</i>			\$796,300	2013
ATM 2013		13) Fund or Borrow \$ for FY14 items				
	2013	<i>Debt or Capital Exclusion on ballot in 2013</i>			\$1,223,730	2014
ATM 2014		14) Fund or Borrow \$ for FY15 items				
	2014	<i>Debt or Capital Exclusion on ballot in 2014</i>			\$3,393,000	2015
					\$10,800,380	